

FILE: BDE

ADOPTED: October 2, 1975
REVISED: November 16, 1978, July 21, 1988
REVIEWED: April 29, 1993, December 5, 2002

BOARD COMMITTEES

BY-LAWS ARTICLE IV

Section A - Standing Committee on Finance

The Finance Committee shall consist of the Board Chair and four elected directors to be elected following each organizational meeting. Vacancies shall be filled by the Board. All policy matters pertaining to finance, auditing, and budgeting shall be referred to the Finance Committee for study and recommendation. Three (3) members of the Finance Committee shall personally inspect and sign all warrants for expenditure. The Chair of the Finance Committee shall be elected by the Board.

Section B - Other Standing Committees

The following committees shall consist of three or more directors to be appointed annually by the Chair of the Board. Such appointments shall be made within one month of the Board's organizational meeting. The committees shall elect their own Chair at their first meeting after reorganization. Each committee shall establish its own quorum. The committees shall study and make recommendations pertaining to policy related issues. Committees may take only those actions which are specifically delegated to them by the Board; all other decisions of committees shall be in the form of recommendations to the Board for Board action. Each standing committee shall meet and report at least once each four months, except for the Negotiations Committee. A member may be removed from a committee by the Chair of the Board if s/he misses three committee meetings consecutively.

The Chair of the Board and the Superintendent are ex-officio members of all committees. The Chair of the Board or of the committee, the Superintendent, or any three members may call a committee meeting.

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Educational Policy/Program Committee shall deal with the following policy areas: Academic Programs, Extra and Co-curricular Activities, Teaching and Learning Standards, Textbooks and Materials. The Assistant Superintendent is an ex-officio member. The committee shall review the instructional budgets before they are presented to the Board for consideration. All towns shall be represented on the committee.

Support Services Committee shall deal with the following policy areas: Transportation, Custodial and Maintenance Services. The Business Administrator is an ex-officio member. The committee shall review the non-instructional budgets before they are presented to the Board for consideration. All towns shall be represented on the committee.

Negotiations Committee shall develop contracts for consideration by the Board with those recognized bargaining units within the District. The Negotiations Committee shall report to the Board at least once per month during any period of negotiations.

The Negotiations Committee shall also advise the Board on any grievance actions which reach Board level.

Administrative Personnel Committee shall evaluate the work of the Superintendent and Assistant Superintendent and shall report to the Board at its annual meeting. In addition, the committee shall deal with the following policy areas: Standards of Administrative Performance, Administrative Salaries and Benefits. The Assistant Superintendent is an ex-officio member.

Section C - Ad Hoc Committee

The Chair of the Board may, from time to time, appoint members to ad hoc committees. Such committees shall exist for a stated term, not more than one year. Each shall have a specific purpose. The chair of each ad hoc committee shall be appointed by the Chair of the Board except that the Superintendent shall be the chair with vote of any Construction Committee. Ad hoc committees may be dissolved by the Chair of the Board at any time.

Legal Reference: Title 20A MRSA Sec. 1256 (SAD)