

**Meeting of Board of Directors
December 5, 2019, 7:00 pm
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on December 5, 2019, at 7:00 pm at Skowhegan Area Middle School. Jeannie Conley*, Haley Fleming*, Gary Sinclair* and Kathy Wilder* were absent.

*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.
Flag Salute followed.

2. Good News and Recognitions

There were no scheduled presentations for this meeting.

3. Approval of the Minutes – 11/21/19

ON A MOTION BY Dixie Ring, seconded by Goff French, the Board voted to approve the minutes of the Board of Directors' meeting of 11/21/19, into the public record. (778 yes)

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire from Iver Lofving, effective the end of the 2019-2020 school year.

The Superintendent acknowledged and accepted a letter of intent to retire from Carol Clement, Title I Ed Tech at North Elementary School, effective 12/31/19.

b. School Personnel – There were no school personnel who wished to speak.

c. Visitors – There were no visitors who wished to speak.

5. Committee Reports

a. Personnel Committee – 11/21/19

ON A MOTION BY Theresa Howard, seconded by Peggy Lovejoy, the Board vote to accept the minutes of the Personnel Committee meeting of 11/21/19 into the public record. (778 yes)

Theresa Howard, Committee Chair, reviewed the minutes. There were no recommendations.

6. Continued Discussion on a Possible Timeline for Implementation of the Nickname/Mascot and Related Imagery Protocol

The Chair opened the floor to the Board for discussion regarding a possible timeline for Implementation of the Nickname/Mascot and Related Imagery Protocol. Following discussion, the Board agreed that **Step 1** of the MSAD 54 Nickname/Mascot Transition Plan will commence with an update provided to the Board at the first meeting in January, which is scheduled for January 9, 2020.

(Step 1 is a Brainstorming of Ideas: The District will collect information through an open process from students and the larger community. This will be done through a digital collection process as well as paper forms.)

7. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Jean Franklin, seconded by Theresa Howard, the Board voted to approve nominations page 1. (778 yes)

b. Report on Assessments Payments to Date

The Superintendent shared that as of December 5, 2019, Canaan, Cornville, Mercer, Norridgewock, Skowhegan and Smithfield were current on their monthly assessments, with December assessment due on the 20th.

c. Update on New School Construction Approval

The Superintendent shared that the Board's Building Committee will meet with a member of the DOE's School Construction Team on January 6, 2020 at 6pm, for training on the selection of an architect.

d. Other

The Superintendent and Assistant Superintendent will be attending a meeting to tour the Educare (0-3 program) facility in Waterville on December 6th and with the Commissioner of Education on December 18th in regard to seeking support of including space for the 0-3 program in the new construction project.

8. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared various activities taking place in the schools.

The Support Services Manager was not in attendance.

9. Old and Unfinished Business

There was no old and unfinished business discussed.

10. Introduction of New Business

There was no introduction of new business shared.

11. Executive Session – Personnel Matter pursuant to *Title I MRSA §405(6)(A)*

ON A MOTION BY Theresa Howard, seconded by Jean Franklin, the Board voted to enter into executive session at 7:51 pm to discuss personnel matter pursuant to *Title I MRSA §405(6)(A)*. (778 yes)

The Board returned to regular session at 8:17 pm.

12. Adjournment

The Board adjourned at 8:18 pm.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools